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For people whose pets are part of the family

APPLICATION FOR EMPLOYMENT

Date: _____ Position Applying For: _____

Name: _____

Phone:

Home: _____

Other: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Are you currently employed? If so, may we contact your current employer for reference? Yes No

If you answered no, please explain _____

EDUCATION

High School: _____ Did you graduate? Yes No

College: _____ Major Subjects: _____ Graduate? Yes No

Other Education: _____ Major Subjects: _____ Graduate? Yes No

Subjects of special study: _____

Special training: _____

Activities: (Civic, Athletic, Etc.) _____

SKILLS

Have you had experience in the following areas?

Typing Yes No Skill Level: _____

Microsoft Word Yes No Skill Level: _____

Microsoft Excel Yes No Skill Level: _____

Telephone skills Yes No Skill Level: _____

Medical charting Yes No Skill Level: _____

Animal health Yes No Skill Level: _____

Animal handling Yes No Skill Level: _____

EMPLOYMENT HISTORY

Please list the most recent employer first.

Date: Month & Year	Name & Phone #	Position	Reason For Leaving
From: _____ To: _____			
From: _____ To: _____			
From: _____ To: _____			
From: _____ To: _____			

PERSONAL REFERENCES

Name	Address & Phone #	Business	Years Acquainted

EMERGENCY CONTACT

In case of emergency, notify: _____

Address: _____ Telephone: _____

ADDITIONAL INFORMATION

Please complete the following information in your own handwriting. PLEASE DO NOT TYPE.

1. Describe the responsibilities on your present or last job. Please give a detailed response. _____

2. What factors would contribute to your sense of satisfaction on a job? _____

3. What aspects of working with people do you find enjoyable, and what, if any, do you find less enjoyable? _____

4. What is your idea of excellent client service? _____

5. How do you feel about working as part of a team? _____

6. What specific aspects of your education or experience do you consider to be beneficial to this position? _____

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

Signature of Applicant

Date